

File No. DGT-35/4/1/Secy (MSDE)/2022
Government of India
Ministry of Skill Development & Entrepreneurship

3rd Floor, Shram Shakti Bhawan,
Rafi Marg, New Delhi- 110001
Dated: 28th March, 2022

To

1. All Principal Secretaries/Secretaries of States/UTs dealing with Skill Development
2. All RDSDEs

Subject: Constitution of the State Skill Development & Entrepreneurship Committee (SSDEC) – reg

Sir/Madam,

It has been observed that some of the attached and subordinate offices of the Ministry dealing with various schemes as well as State Governments' various wings dealing with Skills & Entrepreneurship, have been operating as individual entities resulting in collation of problems and challenges in the outreach of the skill ecosystem in the country. Moreover, the centralized approach of these organizations is impacting the benefits anticipated under various schemes for skill development.

2. Breaking the silos as well as de-centralization of many processes is the key to optimum utilization of the resources and opportunities available in the country.
3. In a VC meeting held on 10th March, 2022, with State Principal Secretaries/ Secretaries and Directors dealing with Skill Development, NSDC, Sector Skill Councils, State Controller of Examinations, RDSDEs, NSTIs and other stakeholders, it was unanimously decided to constitute **State Skill Development & Entrepreneurship Committees (SSDEC)** with members from all divisions of the Ministry and States/UTs to empower the States and RDSDE with more autonomy and coordination for scaling-up of skill development activities on a fast track.
4. Accordingly, **State Skill Development & Entrepreneurship Committee (SSDEC)** with following members are being constituted with immediate effect, for all States & UTs:

S. No	Committee Member	Designation/ Role
1	State/UT Secretary/Principal Secretary/ ACS (in-charge of Skills)	Chairperson
2	State Director dealing with VET	Member
3	CEO/ Director dealing with SSDM	Member

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4	Regional Director, RDSDE	Member and Coordinator
5	State Controller of Exam, TVET/DVET	Member
6	Principal(s) / HoO(s) of NSTIs in the State	Member(s)
7	State Engagement Officer (SEO), NSDC	Member
8	Representative from JSS	Member
9	Representative from NIESBUD/IIE	Member

5. The functions and mandate of the **State Skill Development & Entrepreneurship Committee (SSDEC)** are as follows:

a. **Admissions:**

Nearly 40% seats in ITIs remain vacant, because the admission schedule is not in sync with other exams/ result declaration, as well as due to lack of advocacy and inadequate advertising.

- i. DGT will provide the Admission and Examination calendars, well in advance before start of each training session so that the States/UTs may plan the related activities/schedules.
- ii. SSDEC will ensure adequate publicity including schools, with intent to reach-out students completing class X.
- iii. SSDEC will make efforts for filling up maximum vacant seats by ensuring the admission process remains open for atleast 02 more weeks after completion of admission process for walk-in-admission of eligible candidates. including even those candidates who have not appeared in the competitive exams / registered earlier through portal.

b. **Examination:**

It has been observed that complexity of annual exams/ CBT has led to avoidable delays in conducting the annual exams and declaration of result in time. In order to conduct annual exams in a smooth, uninterrupted manner, exam process to be de-centralized. DGT will arrange CBT agency and will provide a broad window of exam schedule. It will also maintain the question bank for CBT exams.

SSDEC will be empowered to:

- i. Fix actual schedule the practical /CBT dates within the given window by DGT.
- ii. Set the practical exam question paper.
- iii. Deploy observers, examiners, flying squads, including their remuneration and allowances for smooth conduct of practical and CBT examination.

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- iv. Upload results of formative assessment and practical exams on NCVT MIS portal within 2 days of examination.
- v. CBT and Practical centre mapping within an area of 25 km from the trainee's ITI in consultation with exam agency.
- vi. Resolve complaints raised for exams and results at local level.
- vii. Profile related Grievance redressal within 03 months of enrolment, after which DGT will take-up such cases.

c. **Affiliation & De-affiliation of ITIs:**

Affiliation:

The affiliation for new ITIs/ new units in existing ITIs is an ongoing process with challenges pertaining to transparency and pendency. DGT will accept applications for Accreditation and Affiliation related activities on centralized Affiliation Portal for new ITI, as well as for change of location of existing ITIs.

- i. SSDEC will be empowered to recommend addition of new units/ shifts/ surrender or changing trades/ approval of DST in Govt. run ITIs and existing Private ITIs having requisite grading as per DGT guidelines. These recommendations will be acceptable, as it is, by Affiliation committee of DGT HQ.
- ii. For other cases i.e., new ITIs or change of location and recommendation of conversion of SCVT to NCVT, inspection will be mandatory. SSDEC will ensure timely formation of Inspection Team as per DGT guidelines, and ensure that on site data is captured from NIMI online app. The committee will give their recommendations based on the physical Inspection report, generated as per DGT norms through NIMI portal to SCAA for approval.
- iii. SSDEC will ensure Desktop Assessment of new affiliation requests in timebound manner as per timelines issued by DGT HQ.
- iv. SSDEC may recommend conversion of good ITIs under SCVT to NCVT.
- v. SSDEC will coordinate with State Education Department for setting-up an ITI with at least one trade within premises of a government high school in districts/ blocks with no ITI.
- vi. SSDEC will be empowered to conduct skill gap and need analysis for opening long term vocational courses in the districts/blocks having surplus seats and large number of vacancies.

De-affiliation:

SSDEC will scrutinize the complaints against the ITIs, conduct joint inspections as per the norms laid by DGT HQ and will provide their recommendations to DGT for SCAA approval.


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d. **Skill India Competitions:**

The World Skills Competition (WSC) is compared to the Olympics for assessing the skill expertise of a nation. In WSC 2019 at Khazan, Russia, Team India had won a good tally of medals and medallions, finishing at rank 13 out of 63 participating countries and more than 1,350 competitors competing in 56 skills and trades. The WSC offers a unique opportunity for countries and regions to benchmark their vocational education and training systems.

SSDEC to be vested with:

- i. Mobilization of teams at State/UT level for wide publicity on India skill competitions (ISC)/ World Skills Competition (WSC), maximise registrations for skill competitions from NSTIs/ ITIs /JSS / PMKK centres and establish a tracking system for participants/ winners at institute/district/state and regional level. Students who are not from these centers will also be encouraged to participate.
 - ii. Identify atleast one or two trades as a Brand of respective state, and try to set up Center of Excellence (CoE), so that they can act as boot camps.
 - iii. Coordination between the Sector Skill Councils (SSC) / Industrial Clusters of respective Sector/ trade for preparing standardized guidelines and procedures, ensure availability of Industry experts/ veterans from all skill areas at State/District level for sensitizing and mentoring of the trainers and trainees.
 - iv. Execution of Indiaskills/ Worldskills Competitions will be through NSDC/SSDM route
6. In addition to above. SSDEC will execute and supervise activities related to translation of content of NIMI books and Question Bank for CBT exam, in regional language and will update its status to DGT on quarterly basis.
7. The committee will also monitor the Skill and Entrepreneurship activities running under JSS and NEISBUD/ IIE respectively in the State, and will advocate the benefits of various schemes, and bring synergies in these schemes.
8. The Committee will have mandatory Quarterly review meetings. The Action Taken Report (ATR)/ status/ minutes to be shared with DGT HQ at the end of each quarter.
9. Dy. Director General at DGT HQ will supervise the overall coordination of activities of SSDEC with support of RDSDEs and respective Directors in DGT HQ.
10. This issues with the approval of Secretary (MSDE).


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Dir (MSDE)

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1. All Attached Office/ Subordinate Offices / Autonomous Bodies under MSDE and CEO, NSDC.
2. Web-Manager, NIC, MSDE for uploading in website.